



OFFICE OF
INSPECTOR GENERAL
U.S. DEPARTMENT OF THE INTERIOR

Memorandum

To: Jonathan B. Jarvis, Director
National Park Service
1849 C Street, N.W.
Washington, D.C. 20240

NOV 14 2012

Attention: [REDACTED], Human Resource Specialist
Branch of Labor and Employee Relations
Washington Headquarters Office
National Park Service
1201 Eye Street, N.W., Room 1233
Washington, D.C. 20005

From: [REDACTED]
Peter Y. Kim
Special Agent in Charge

Subject: **Referral – For Bureau Action as Deemed Appropriate –
Response Required**

Re: DOI-OIG Case File No. OI-VA-11-0371-I

The Office Inspector General (OIG) initiated an investigation at the Canaveral National Seashore (CNS) after the OIG received multiple allegations relating to purchase card misuse and mis-management at the park.

This investigation uncovered evidence of Federal Acquisition Regulation (FAR), Department of Interior policy, and ethical violations in that [REDACTED] circumvented procurement regulations by splitting requirements of specific projects, also known as making “split purchases,” in order to hire vendors directly and without competition. One of the vendors was identified as [REDACTED] and [REDACTED]’s company, which [REDACTED] hired directly. Moreover, [REDACTED] failed to maintain proper records concerning the selection process for these vendors.

Additionally, this investigation uncovered management issues at the park, which could be traced to Superintendent Myrna Palfrey’s inability to effectively supervise her employees as well as her lack of candor when being interviewed by the OIG. The OIG identified an overall sense of dissention between coworkers.

We are providing this report to you for administrative action deemed appropriate. Please provide a written response with a completed Accountability Form (attached) within 90 days of the date of this memorandum and mail it to: Office of Inspector General, Office of

Investigations, 12030 Sunrise Valley Drive, Suite 350, Reston, VA 20191. In addition, please send an email to doioigreferrals@doioig.gov to advise that your response has been mailed to us or, if necessary, to request an extension to the due date. The extension request should include a brief case status note with additional time needed for completion.

If during the course of your review you develop information or questions that should be discussed with this office, please contact me at 703-487-8026.

Attachment: Report of Investigation OI-VA-11-0371-I



**OFFICE OF
INSPECTOR GENERAL
U.S. DEPARTMENT OF THE INTERIOR**

ACCOUNTABILITY FORM

Memorandum

To: Robert A. Knox
Assistant Inspector General for Investigations

From: _____

Subject: Accountability Notice

Accountability Notice:

Case name: Cape Canaveral National Park
Case #: OI-VA-11-0371-I

This form documents the action taken by the bureau/office regarding the subject case. The nature of the administrative action(s) is explained under details, and a copy of the action letter is attached.

1) Personnel Actions:

- | | |
|--|--|
| <input type="checkbox"/> Verbal reprimand/Counseling | <input type="checkbox"/> Notice of warning |
| <input type="checkbox"/> Written reprimand | <input type="checkbox"/> Suspension |
| <input type="checkbox"/> Reduction in grade/pay | <input type="checkbox"/> Removal |
| <input type="checkbox"/> Other (explain): _____ | |

2) No Action Taken:

- Unsubstantiated
- Other (explain) _____

3) Monetary recovery: Amount \$ _____

4) Details: *(Please summarize details of action as needed.)*

Name of Case Review Approving Official: _____
Name of Proposing Official: _____
Name of Deciding Official: _____
Name(s) of other official(s) providing input: *(ie. HR, Solicitor, etc.)*

Signature: *(Authorized Bureau Official)* _____ **Date:** _____

OFFICIAL USE ONLY

This document is the property of the Department of the Interior, Office of Inspector General (OIG) and may contain information that is protected from disclosure by law. Distribution and reproduction of the document are not authorized without the express written permission of the OIG.