Strategic Planning 7/12/11

- Apply LEAN Principles - 94% of OEP staff trained in LEAN Principles - 
  - Look for ways to eliminate waste
  - Outcome focus
  - Productive team members on lead efforts

- Permitting assistance - reach out to applicant during review to resolve noted deficiencies

- Customer Service - contact prospective business interest to let them know we stand ready to assist

- Work with Divisions to solve complex problems - keep mutual objectives in mind
  - Also provide necessary visibility to ensure consistent quality and conformity

- Outreach Activities - i.e. quarterly conferences, contract fairs - CP - requirement
  - Identify target outreach efforts
- Manor/County Web sites for building permits - to reach out and remind re: asbestos demo project
Resource Management:
- More resources to respond to areas needing additions / support
  i.e. ERP, waste, icu, solid waste
- Issue w/ financial resources

Streamline
Waste / the Epost

Oblique: 2 FTE's 2 ORS support same efforts
Mission

Profs of Public Health & Natural Resources of FLA.

Sustainable use of resources in support of productive eco.

Focus

- Balance - Proportional balance between protection & regulatory burden

4) Proposals

A) Consolidation of Permitting & Inspections

i.e. Landfills Permits

i.e. Inspections (Dry cleaners)

i.e. Consolidated permit

- Request Federal - Flexibility?

B) Reduce complexity of permits Issued

i.e. Make CP's, NOE's, Reg's, BMP's.

- Repeatability - (Always the same small chance of issues)

- Big Impact
3. Easily to Grant Permit (Compliance Assit)
   * Increase compliance rates
   * May be reduction in
     organizing during permit
     process
   * Improved decision making
   * Focus on offenders
   * Outcome oriented permitting
   * Catalized professional community

4) Certified Good Steward Program
   i.e. - 10 yr permit
   - lower fee's
   - outreach
   - currently 10 year state permit

- Organization/Consolidation
  Consistency/Reference

- Mission/Clear Mission/Values
  Statement:
  - Goals/Successes
  - Areas for Improvement
    - then measured and checked
A. Relationships Between - Divisions / Districts /

b) Don't add functionality to get consistency

c) Set Expectations then monitor Bench Marks

bureau chief - PA will set expectations

- Chrome Goals = Expectations

- Work's will participate in tests

- b) Identify Non-core Functions or stream line

i.e. - F& P, Beaches, Mine
- Funding
- Etc. lesson planning
- Division's will need Agency to review

- Some will have to let go of their funding resources in order to leverage collectively

@ Enterprise
d) Process Improvement - Reach Marketing Specialist
   - maybe create regulatory counter
   - director person may also
     look outside organization
     to have them create business
     plans - and publish on
     line - message to public.
     
     - observe our progress.

E) Regulatory / State Laws
   - city general approval
     1. Private Easements that don't
     2. Public Easements / exempt
   - combine inspections
     in lease compliance staff
     - maybe not have dedicated
     staff - have groups
     trained staff.

   * refer problem issues to division
Leveraging Private Sector (Public Private Partnership)

- Forecast - what's coming down the pipe - work of facilities on our schedule vs. anywhere on it coming in the door

- Re-occurring compliance outreach to mesh close knowledge & expectations gap

- Startup program for new businesses support & staff to give prospective business suggestions

- Inlanded Petroleum (as an example) Trust Fund

b) Performance BasedOutcomes i.e.

- Consensus (TAG) - set standards or bring in

- Other TAGS (e.g., Land Use - Beaches

- Interactive ways to collaborate - webinars

- Tech Advisors Group
Stakeholders of Industries are not the same
7/13/11 - LR Discussion

1. Consolidate land acquisition
2. Outsource M-Xt. of state lands
3. Ask legislature for 3.5 mill spend
   Ask AG to put in Budget
   Request for spending authority, i.e. 40 mill need for buffer land
   around Kyid
   + so state owns buffer around AF Bases

3. Submerge land leases
   -Maybe require signed lease as opposed to working

4) Simplified sub-merge land lease
   10 or 15 - year
   - Automatic
   - Rule Change
   - Good Stewart Leakage

5) Work of Private Sector to allow Bio-mass plant on state lands
   - Maybe sale wood pellets
   - Tate's Hill
1) Centralizing Budget Functions

2) Expenses (Rent)
   12 million

40 leases statewide
   - co-locate or other state offices.

- Do District Boundaries
  - Make sense

3) State Vehicle Pool
   - 1050 Vehicles Total
     - Aging Fleet
     - 1/3 over 10X
     - 35% less than 5K last year

- Work Camp Union
  - Increase safety awareness
    - Training (boating, safety)
    - 9/10 - 500 claims
      - 58% Rec & Parks
      - Need to review
      - Everyone reports
1. Purchasing Power
   - ours contracts
     - maybe combine contract across lines to get a better price.

2. Office Supplies
   - I will expense

3. Incentive Programs
   - maybe use claims

4. Customer Service Award
   - i.e., discount to State Park

5. Interact with Suppliers on Staff

6. Right-Size
   - Identify senior staff to develop membership.
     - Pay competitively
     - Emphasize training - combine Gens.
     - other factors in machine
Directors Meeting 7/18/11

- Program Consistency -

1) Dev Templates - Prioritize
2) Penalty Matrix - Tighten 
3) Out Reach activities 
4) Project - Consistency does
5) Division - File Reviews
6) Centralize Templates on Dip Note

Crisis Management
1) Est. Timeline ahead of time
   so better prepared
2) Immediate Communication
   a) Maybe start of Rachel in 
      Communication then contact 
      Rachel Set
   b) Brochure Envelope Messaging
      + Early Communication

Bring Outreach to coordinators cut
  to discuss new strategy.
Dep Sec → Ent Methodology

1. Outreach/education
   - Take lessons from (ill)ber

2. Setting up relationships
   - Municipal counterparts
   - Share Info.

3. Educate Offenders

4. Impact w/ No Intervent:
   - Restore vs. penalize

5. Impact w/ Intervent (Hammer)
   - Issue to people comply
   - Swoop outreach efforts

Case
Risk Assmp/ Risk Based Claims

62-72 change - Target: Toro - Value
mway D & high - not common value
- 15 years ago

-Memo - will need to review if done offline
next

NMC

Solid Waste Webinar - to discuss permit changes - CP changes
- Doing Webinars to address issues
- Need ideas of issues
- Unknown

Contingency Mitigation
Prior Investments

Collections - Dept of Revenue
- 30-40-90
- Let collections - utilize Dept of Rev?

- "Send self audit inquiries"

- Management of Rare Monitoring Program
  - Are they optimally organized
  - Lab will be producing data

- "1/14/11"

- Eco - discussion

- Started 1999
- a) Grant fund (EMD Coordinator)
  - Avg 10 grant funded ops
  - b) Obj.
  - Restoration of coastal habitat
  - Education, outreach - Citizen Stewardship
  - Partnership development
- d) NRDA - Proposed proj funding ERS
  - We will
- Other agencies have submitted grants to Flow to EHS $25 million

- NOAA contracts - result 85+ several private sector contracts to FTE support

- 30K Folks Educated by proj.
- 16,500 Volunteer hours

- Restored 85 acres oyster, saltmarsh, sea grass, wetland due, riverine, riparian habitat

- 10:1 Radio on funding - loops $6 million

Any applicable - to DCP

demonstration sites or verified monitory

- Living shorelines initiative - of hopes or being undertaken by private sector.
Unsure Agency -

1. Penalty & Cost
   - usually forget penalty ->

2. DOT - To be determined

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1. EPA -
2. Compliance - Experts -
   to characterize material -

/* Env Crimes Task Force meetings */

- Working Groups (Task Force)
  - Send to Soft (Who / Where)
Structure

OAAs to Oculus when not busy
* Business AAs Analysis
* What do the AAs Do?
* Efficient Utilization of Position:
  * Rate Utilization from Position
  * Budget Issues?

2. Oculus Production - Rates?
  * Goals?
  * Manage as products
  * Factors to Cost's
    * Space (soft taken by files)
    * Salary of exam resources

3. Districts - IT Budget?
  * Continue Enterprise approach
  * But systems will be built from the bottom up
  * Need to have workflow systems to see where items are
LEAN!
- Business Process Specialist
  - What are Director's Bench Marks?
  - What are Bench Marks for PAs?
  - Ways to become more objective

New Employee - Process
  - Identify folks that are on
  - the way out and a plan to replace them

Incentive Program - Merit Raises

- Reduce Paperwork - Training, Travel,
  etc, maybe push down

- Change House to SharePoint
  - Can use park's space
  - Cama Meetings
* Send Injury reports to Dir daily for purpose to review.
  > Carla will send memo request

- Can enforce dress code
  > Plan has an example
  > Customer Service can account for dress issues.

- Maybe move eco to HR

IT Budgets
  > Enterprise Approach